

## The Winsford Academy



### INFORMATION FOR POTENTIAL APPLICANTS

## Appointment of CASUAL SUPPLY TEACHER

### Teacher's Main 6

The Winsford Academy is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment. The successful candidate will be required to complete an Enhanced Disclosure and Barring Service (DBS) check.

The school will undertake stringent and rigorous checks of identity and qualifications to ensure that we maintain the very highest standards of child protection for our students.



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Principal: Ms L Halsall

Dear Candidate

### **Casual Supply Teacher**

Thank you for your interest in the Winsford Academy and the position of Casual Supply Teacher.

The Academy was one of the founding members of the Fallibroome Trust, a highly regarded and outstanding Multi Academy Trust, based in Cheshire, providing opportunities for development and collaboration across the Trust as well as within the school itself.

Our Academy is an 11-16 mixed comprehensive school, and we currently have 1070 students. Our intake is non-selective and varied. We pride ourselves in our inclusive approach, but we never compromise on high expectations.

Please look carefully at our person specification and if you believe you meet all of our essential criteria, I would strongly encourage you to apply for the post. If you would like to know more, please contact Jane Fox to arrange an informal visit to the school. Please ring 01606 595907 or email [jane.fox@winsfordacademy.org.uk](mailto:jane.fox@winsfordacademy.org.uk).

## **CASUAL SUPPLY TEACHER - JOB DESCRIPTION**

### **Teaching and Learning**

- Teach all year groups and all subjects
- Deliver work in accordance with departmental Schemes of Work
- Establish a purposeful working atmosphere during all learning following Academy Policies
- Manage the behaviour of students in classrooms and around the Academy.

### **Assessment, Recording and Reporting**

- Provide feedback and information to the department head following delivery of
- Record Student information in line with Academy Policy.

### **Form Tutor Role**

- Undertake responsibility for a Form Group.
- Endeavour to build up a good relationship with the students in the Form Group so that they will look to you for support and advice.
- Report issues of concern to the appropriate senior staff.
- Maintain an accurate register of attendance.

### **Key Organisational Objectives**

To contribute to the Academy by:

- Following Academy ethos, policy, procedures and child protection health and Safety requirements
- Ensuring compliance with Data Protection legislation.
- Contributing to the maintenance of a caring and stimulating environment for young people

### **Performance Management and Professional Development**

- To participate in the Academy's Performance Management programme.
- The Academy will encourage continuing professional development and participation of training initiative of all staff to ensure that their expertise is being kept up to date.

### **Conditions of Employment**

- The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the Contract of Employment).

**CASUAL SUPPLY TEACHER  
PERSON SPECIFICATION**

<b>CRITERIA</b>	<b>ESSENTIAL</b>
<b>A. Education and training</b>	<ul style="list-style-type: none"> <li>• To hold a degree or equivalent qualification.</li> <li>• To be a qualified teacher.</li> </ul>
<b>B. Skills and abilities</b>	<ul style="list-style-type: none"> <li>• To be confident deliver cover lessons across a broad range of subjects</li> <li>• Relate to and work with others in multiple departments</li> <li>• Excellent classroom management</li> </ul>
<b>C. Special knowledge</b>	<ul style="list-style-type: none"> <li>• To have knowledge of developments with regard to the National Curriculum and other Government initiatives.</li> <li>• To understand the process of learning.</li> <li>• To understand curriculum continuity and progression.</li> <li>• To have knowledge of issues in the area of special needs.</li> </ul>
<b>D. Personal qualities</b>	<p>Evidence of:</p> <ul style="list-style-type: none"> <li>• The ability to relate to and motivate and students;</li> <li>• The ability to listen to and understand others;</li> <li>• Constant and consistent expectations of high standards;</li> </ul>
<b>E. Approach to work</b>	<p>Evidence of:</p> <ul style="list-style-type: none"> <li>• high motivation and professional commitment;</li> <li>• a commitment to student-centred education;</li> <li>• a commitment to be a partner in the education process;</li> <li>• a commitment to and understanding of equality of opportunity</li> </ul>